

**Most URGENT**  
**Notice**  
**Date Bound**

**HARYANA GOVERNMENT**  
**GENERAL ADMINISTRATION DEPARTMENT**  
**CHIEF SECRETARY OFFICE**  
No. 42/ 15 /2019-4GSI

To

All the Administrative Secretaries to Govt. of Haryana

Dated Chandigarh, the 17.05.2019.

**Subject:- Regarding sending the requisition in respect of JEs', Clerk, Patwari & Group D posts to Haryana Staff Selection Commission.**

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Sir/Madam,

I am directed to invite your kind attention towards Govt. instructions even number dated 14.5.2019 on the subject cited above whereby all the nodal officers, dealing with the matter of job requisitions to be placed with HSSC, were directed to submit their requisition **for the post of JEs, Clerks, Patwaris & all Group D posts** to HSSC through online requisition module by 15<sup>th</sup> May to 17<sup>th</sup> May, 2019 through HKCL as per schedule mentioned in the Annexure-A.

2. It has come to the notice that various Departments /Boards/Corporations are unable to place their requisitions on the HSSC web-portal. Administrative Secretaries are again requested to direct their Departmental/Board/Corporation **nodal officers to attend the HKCL office on 18.05.2019 at 10:00 AM as per list attached herewith** so that requisition of said job categories can be placed on the prescribed date itself.

3. One last opportunity is being afforded to those departments whose nodal officers did not report at HKCL office (list enclosed).

  
Superintendent General Services-I,  
for Chief Secretary to Government Haryana.

Endst No. 42/ 15 /2019-4GSI

Dated: 17.05.2019

A copy is also forwarded to the Managing Director & CEO of Haryana Knowledge Corporation Ltd, 4th Floor, HSIIDC – IT Park, Plot No 1, Sector 22, Panchkula with request to preparation of meeting as per scheduled above.

  
Superintendent General Services-I,  
for Chief Secretary to Government Haryana.

List of Departments /Boards /Corporations who did not attend the meeting held on 15.05.2019:-

Sr. No.	Name of Department /Board/Corporation	ATTENDED
1.	Advocate General	NO
2.	Agriculture	NO
3.	Animal Husbandry & Dairying	NO
4.	Archives	NO
5.	Ayush	NO
6.	Development and Panchayat	NO
7.	Higher Education	NO
8.	Elementary Education	NO
9.	Secondary Education	NO
10.	Chief Electoral Officer	NO
11.	Information Technology Electronics & Communication	NO
12.	Employment	NO
13.	Excise & Taxation	NO
14.	Fisheries	NO
15.	Haryana Aids Control Society	NO
16.	Haryana Institute of Public Administration (HIPA)	NO
17.	Haryana State Legal Service Authority	NO
18.	Health	NO
19.	Hospitality	NO
20.	Agro-Industries Corporation Ltd.	NO
21.	Dakshin Haryana Bijli Vitran Nigam (DHBVN)	NO
22.	Electronics Development Corpn. Ltd. (HARTRON)	NO
23.	Haryana Power Generation Corporation (HPGC)	NO
24.	Haryana State Agricultural Marketing Board (HSAMB)	NO
25.	Khadi & Village Industries Board	NO
26.	Livestock Development Board	NO
27.	Pollution Control Board	NO
28.	Tourism Development Corpn. Ltd.	NO
29.	Uttar Haryana Bijli Vitran Nigam (UHBVN)	NO
30.	Warehousing Corporation	NO
31.	Haryana Financial Corporation	NO
32.	Social Welfare Board	NO
33.	Small Industries & Export Corpn. Ltd.	NO

List of Departments /Boards /Corporations who did not attend the meeting held on 16.05.2019:-

Sr. No.	Name of Department /Board/Corporation	ATTENDED
1.	Industries & Commerce	NO
2.	Institutional Finance & Credit Control	NO
3.	Law and Legislative	NO
4.	Local Audit	NO
5.	Lotteries	NO
6.	Public Works (B&R)	NO
7.	Printing & Stationery	NO
8.	Prisons	NO
9.	Small Savings	NO
10.	State Employment Exchange	NO
11.	State Transport	NO
12.	State Vigilance Bureau	NO
13.	Cooperative Agricultural and Rural Development Bank Ltd.	NO
14.	Cooperative Apex Bank Ltd.	NO
15.	Council for Child Welfare	NO
16.	Federation of Consumers Coop. Wholesale Stores Ltd. (CONFED)	NO
17.	Sugar Mill Ltd.	NO
18.	Haryana Financial Corporation	NO
19.	Haryana Punjab Sahitya Akademi	NO
20.	Haryana Sahitya Academy	NO
21.	Haryana Urdu Academy	NO
22.	Mewat Dev. Agency	NO
23.	Sanskrit Akademi	NO
24.	Seed Certification Agency	NO
25.	Seed Development Corporation Ltd.	NO
26.	Shivalik Dev. Board	NO

List of Departments /Boards /Corporations who did not attend the meeting held on 17.05.2019:-

Sr. No.	Name of Department /Board/Corporation	ATTENDED
1.	Transport Commissioner	NO
2.	Urban Local Bodies	NO
3.	Urban Estates	NO
4.	Vigilance	NO
5.	Welfare of SCs & BCs	NO
6.	Women & Child Development	NO
7.	Haryana Raj Bhawan	NO
8.	Haryana Public Service Commission	NO
9.	Commissioner, Rohtak Division	NO
10.	Commissioner, Faridabad Division	NO
11.	Deputy Commissioner, Ambala	NO
12.	Deputy Commissioner, Faridabad	NO
13.	Deputy Commissioner, Fatehabad	NO
14.	Deputy Commissioner, Hisar	NO
15.	Deputy Commissioner, Jhajjar	NO
16.	Deputy Commissioner, Mewat (Nuh)	NO
17.	Deputy Commissioner, Palwal	NO
18.	Deputy Commissioner, Rewari	NO
19.	Deputy Commissioner, Rohtak	NO
20.	Deputy Commissioner, Sirsa	NO