

From:

The Chief Secretary to Govt. Haryana.

1. All Divisional Commissioners in the State.
2. All Deputy Commissioners in the State.

Memo No. **20/04/2017-2Trg**  
Dated, Chandigarh the **4<sup>th</sup> December, 2017**

**Subject:- Drawl of salary of IAS/HCS officers during Training Period.**

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Reference on the subject cited above.


2. It has come to the notice of the Government that the IAS/HCS officers, when attending the Revenue-cum- Institutional Training at Haryana Institute of Public Administration, Gurugram and other training programs, face problems in drawal of their salary. To avoid the inconvenience and to streamline the process of releasing of salary to the said officers, the Government has decided to update the procedures as under:-

(i) Immediately after joining the service by IAS/HCS officer, process of opening of E-salary Account/PPF Account and other initial formalities will be undertaken by the Under Secretary (General), Haryana Civil Secretariat during the 1<sup>st</sup> week of Induction (Secretariat) Training.

(ii) For the entire period of District Training of the said officers, their salary will be disbursed by the O/o the concerned Deputy Commissioner.

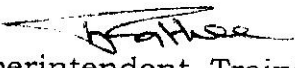
(iii) When the IAS/HCS officer will undergo Induction Training in Haryana Institute of Public Administration, Gurugram, their salary shall be drawn by O/o Deputy Commissioner, Gurugram from the relevant head of account of Revenue Department.

(iv) For period of all the other Domestic/ Foreign trainings, ordinarily, salary to the officer will be paid by the Department from where he is deputed for training. If another officer is posted against the post occupied by the officer before relieving for training, the Drawing & Disbursing Officer of the said shall immediately, from the date of joining of the new officer, forward LPC of the officer under training to the Under Secretary (General), Haryana Civil Secretariat. Salary of the said officer will be drawn by the Under Secretary (General), Haryana Civil Secretariat until he joins his new place of posting. In other cases, the salary of the officer shall continue to be drawn from the place of posting from where he proceeded on training.

  
Superintendent, Training  
for Chief Secretary to Govt. Haryana. <sup>24</sup>  
4/12/17

(P.T.O.)

A copy is forwarded to the Under Secretary (General), Haryana Civil Secretariat for information and necessary action.

  
Superintendent, Training,  
for Chief Secretary to Govt. Haryana.

To

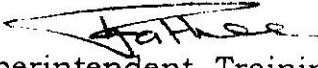
The Under Secretary (General) to Government, Haryana,  
(in Accounts Branch).

U.O. No. **20/04/2017-2Trg** Dated, Chandigarh the **4<sup>th</sup> December, 2017.**

Endst.No. **20/04/2017-2Trg** Dated, Chandigarh the **4<sup>th</sup> December, 2017.**

A copy is forwarded to the following for information and necessary action:-

1. Additional Chief Secretary to Govt., Haryana and Financial Commissioner & Secretary, Revenue & Disaster Management and Consolidation Departments.
2. Director General, Haryana Institute of Public Administration, HIPA Complex, Sector-18, Gurugram.
3. The Deputy Commissioner, Gurugram.

  
Superintendent, Training,  
for Chief Secretary to Govt. Haryana.

**Internal Distribution:**

- (i) PS/CS (for the kind information of worthy Chief Secretary).
- (ii) Secretary/SPS (for kind information).
- (iii) The Deputy Secretary (Admn.) to Govt., Haryana, ( in Services-I & II Branch).
- (iv) The Under Secretary to Govt., Haryana, Services-III (in Services-IV Branch).