

From

The Commissioner and Secretary to Govt., Haryana  
Printing and Stationery Department.

To

1. All Heads of Departments,  
Commissioners of all the Divisions and I.Gs. of all the  
Ranges in Haryana.
2. All Managing Directors/Chief Administrators of the Boards/  
Corporations in Haryana.
3. All Deputy Commissioners and Superintendents of Police and  
All the sub- Divisional Officers(Civil) in Haryana.
4. Registrar, Punjab and Haryana High Court Chandigarh  
And all the District and Sessions Judges in Haryana.

Dated the 18<sup>th</sup> Feb.,2008

Subject:- **Winding up the State Telephone Board.**

Sir/ Madam,

I am directed to invite your attention to the subject noted above and to say that State Telephone Board was constituted vide Haryana Government Notification No. 1632-3 P&S-73/16548 dated 26.4.1973 and powers and functions of the said board were circulated vide Notification No. 2493-3 P&S-75/21909 dated 18.7.1975. The State Telephone Board had come into existence at a time when there was a scarcity and telephone connections were difficult to get. Now with the passage of time, means of communication have become more diversified with many service providers.

In this background, the Government has decided to wind up the Telephone Board. The functions of the erstwhile Telephone Board are detailed into three categories and would henceforth be performed as follows:-

**Category -I Cases to be decided at the level of Administrative departments:-**

- (i) (a) the installation of a main telephone connection;  
(b) an extension to the existing telephones; and  
(c) a main with extension at the officers as well as residences of the  
officers of non-entitled category;
- (ii) the shifting of telephones installed in the office for use of an officer to the  
residence of the same officer and vice versa.
- (iii) the installation of S.T.D. barring device with telephones provided to the  
officers in their offices as well as at their residence either on request made  
by an officer himself, or as a policy or otherwise by the government.

**Category- II Cases to be decided at the level of Administrative Department with the  
approval of Finance Department.**

- (i) installation of an internal communication system.
- (ii) to exempt the recovery on account of excess local calls made by the  
officers from their residential telephones.

**Category III** Cases to be decided by the department concerned with the approval of Chief Secretary office. (The Secretariat Establishment Branch will deal with the subject so that there is central data available.)

- (i) the retention of telephone installed at the residences of officers after their retirement or during earned leave, refused leave and training period out of headquarters or out of India;
- (ii) to approve any addition or alteration in the existing list of the entitled categories of offices and officers provided with telephones in their offices or at their residences;
- (iii) to fix the ceiling on local calls for the telephones installed at the residence of the officers;
- (iv) Any other item not covered above.

The installation of Telex is no longer required.

It is further added that the proposal for providing Mobile Phones shall be referred to the Chief Secretary office.

All the Controlling Officers are requested to ensure that these instructions are complied with.

Yours faithfully

*Balsir Aman*

Deputy Superintendent Printing & Stationery  
for Commissioner and Secretary to Govt, Haryana  
Printing and Stationery Department  
Dated, Chandigarh the 18<sup>th</sup> Feb. 2008 <sup>16</sup>/<sub>18/2</sub>

U.O.No.12/37/98-3PS

A copy is forwarded to the Chief Secretary, All Financial Commissioners and Principal Secretaries and Administrative Secretaries to Government, Haryana for information and necessary action.

*Balsir Aman*

Deputy Superintendent Printing & Stationery  
for Commissioner and Secretary to Govt, Haryana  
Printing and Stationery Department <sup>16</sup>/<sub>18/2</sub>

To,

- 1) The Chief Secretary to Government, Haryana
- 2) All the Financial Commissioners and Principal Secretaries and Administrative Secretaries in Haryana.

U.O.No. 12/37/98-3PS

Dated, Chandigarh the 18<sup>th</sup> Feb. 2008

Endst. No. 12/37/98-3PS

Dated, Chandigarh the 18<sup>th</sup> Feb., 2008

A copy each is forwarded to the following for information and necessary action:-  
1. Resident Commissioner, Govt. Haryana, Haryana Bhawan, New Delhi.

2. Director, Haryana Institute of Public Administration, Plot No.76, Sector 18 Gurgaon.
3. Secretary to Governor, Haryana.
4. Accountant General (A&E Audit) Haryana, Chandigarh.
5. Joint Secretary Secretariat Establishment.
6. Private Secretary to Hon'ble Speaker, Haryana Vidhan Sabha.

*Balsir Jain*

Deputy Superintendent Printing & Stationery  
for Commissioner and Secretary to Govt, Haryana  
Printing and Stationery Department

A copy each is forwarded to the Principal Secretary/Additional Principal Secretaries/OSD I,II,III/Senior Secretary/Secretaries/Private Secretaries to Chief Minister/Deputy Chief Minister/Ministers/State Ministers/Chief Parliamentary Secretary/Parliamentary Secretaries for the information of Chief Minister/Ministers/State Ministers/Chief Parliamentary Secretary and Parliamentary Secretaries

*Balsir Jain*

Deputy Superintendent Printing & Stationery  
for Commissioner and Secretary to Govt, Haryana  
Printing and Stationery Department

To

The Principal Secretary/Additional Principal Secretaries/OSD I,II,III/Senior Secretary/Secretaries/Private Secretaries to the Chief Minister/ Deputy Chief Minister/Ministers/State Ministers/Chief Parliamentary Secretary and Parliamentary Secretaries.

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Dated, Chandigarh the 18<sup>th</sup> Feb., 2008