

MOST URGENT
TIME BOUND

HARYANA GOVERNMENT
GENERAL ADMINISTRATION DEPARTMENT
CHIEF SECRETARY OFFICE
No. 42/ 15 /2019-4GSI

To

1. All the Administrative Secretaries to Government Haryana.
2. All the Heads of the Departments of Haryana.
3. All the Heads of the Boards/Corporations of Haryana State.
4. Commissioners Ambala/Hisar/Rohtak/Gurugram/Karnal/Faridabad Divisions.
5. All the Deputy Commissioners of Haryana.

Dated Chandigarh, the 08.05.2019.

Subject: - Regarding sending the requisition in respect of JEs', Clerk, Patwari & Group-D posts to Haryana Staff Selection Commission.

Sir/Madam,



I am directed to invite your kind attention to the Government's instructions No. 42/ 15 /2019-4GSI, dated 22.02.2019 as well as instructions No. 42/464/2018-5GSI, dated 07.02.2019 vide which all the Departments/ Boards/ Corporations were requested to send the requisition of the vacant Group D posts & posts of Clerks to recruitment authority i.e. Haryana Staff Selection Commission.

2. It has come to notice that some Departments/Boards/Corporations have still not sent requisition under these instructions to Haryana Staff Selection Commission. The requisitions sent by some indenting authorities have been returned by HSSC to the respective authority on account of discrepancy in the PwD category. GAD has already issued clarification on calculation of PwD quota vide instructions No. 22/106/2018-1GS-III, dated 01.05.2019.

3. Hence, it is directed that all the Departments /Boards/Corporations shall submit their requisition for the posts of **JEs', Clerk, Patwari & all Group-D posts** (except for the posts of Sweeper, Chowkidar and Sweeper-cum-Chowkidar) to Haryana Staff Selection Commission through **"online requisition module" as well as hard copy through special messenger to the Commission** according to the provision mentioned in departmental service rules for JEs', Clerk, Patwari and Haryana Group D Employees (Recruitment and Conditions of Service) Act, 2018 read with amendment dated 26th September, 2018 for Group D posts. Needless to say, requisitions should be in accordance with the reservation policy/ criteria prescribed from time to time in the matter.

4. **Requisition has to be completed online by 10th May, 2019 upto 05.00 PM, positively.**

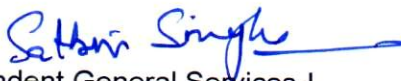
Yours faithfully,


Superintendent General Services-I,
for Chief Secretary to Government Haryana. 

Endst No. 42/ 15 /2019-4GSI

Dated: 08.05.2019

A copy is also forwarded to the Secretary of Haryana Staff Selection Commission for information and necessary action.


Superintendent General Services-I,
for Chief Secretary to Government Haryana. 