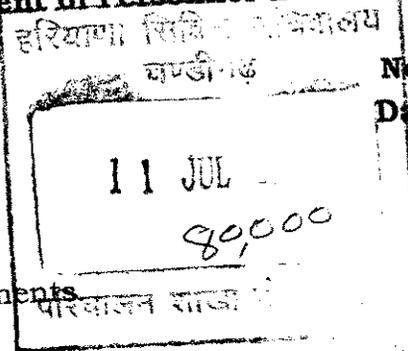


**MOST IMMEDIATE/OUT TODAY**

**F.No. 4/1/2017-FA(UN)**  
**Government of India**

**Ministry of Personnel, Public Grievances and Pensions**  
**Department of Personnel & Training**



North Block, New Delhi,  
Dated the 20<sup>th</sup> June, 2017

To,

1. The Chief Secretaries,  
All State/ UT Governments

The Secretaries of the Cadre Controlling Ministries/ Departments/  
Departments of Gp. 'A' Services of the Govt. of India, participating in the  
Central Staffing Scheme (As per list attached).

**Subject: Filling up of the post of Adviser (Agriculture & Marine Products) at  
Embassy of India, Brussels for a period of three years- reg.**

S/P/S  
12-7-17  
Sir/Madam,

It is proposed to fill up the post of Adviser (Agriculture & Marine  
Products) at Embassy of India, Brussels for a period of three years. The post is at  
Deputy Secretary/Director level.

The mandatory and desirable qualifications for the post are as under :

**(A) Mandatory Qualifications**

- i. The officer must have worked for at least 2 years at the Centre under the Central Staffing Scheme.
- ii. The officer should have experience in agriculture and allied sectors either at the Centre or in the State Government/Cadre.
- iii. The Officer should be clear from vigilance angle.
- iv. The officer should not have been debarred from Central Deputation.
- v. The Officer should have at least "Very Good" Service record. However, preference will be given to officers who have 'Outstanding' service record with a grading of 9 and above.
- vi. The officer should not be over 54 years of age.
- vii. The officer should not have been posted on an assignment in a foreign/captive post of the GOI, earlier.
- viii. The officer should not have been nominated for foreign training or should not be on training or foreign assignment currently.
- ix. The Officer should not be on study leave or long leave.
- x. The officer should be at least one batch below the batch of officers who are currently empanelled to hold the post of Joint Secretary or its equivalent with the Central Government.

Services-4 Branch  
File No. 80000  
Date 13/7/2017

Cont-2

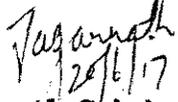
**(B) Desirable Qualifications**

- i. Experience in International trade/export promotion.

3. This post may be circulated amongst officers eligible to be appointed at the level of Deputy Secretary/Director in the Government of India. Name of willing and eligible officers who can be spared by the State Governments/Ministries/Departments may be forwarded/ faxed to this Department along-with **Cadre clearance, Vigilance clearance, detailed Bio-data and ACR Dossier/certified ACR gradings for the last five years**. It may also be ensured that the "Cooling Off", after a previous stint on deputation, if any, is complete and the officer is eligible to be appointed on Central Deputation.

4. It is requested that the applications of the eligible candidates may please be forwarded so as to reach this Department by 19<sup>th</sup> July, 2017.

**Yours faithfully,**

  
(Jagannath Srinivasan)  
Director (MM)

**Copy to:**

1. Department of Commerce, Ministry of Commerce & Industry (Ms. Rita A. Teatota, Secretary), Udyog Bhawan, New Delhi.
2. NIC Cell, DoPT, for placing the circular on Departmental Website under "What's New?" Category.
3. PS to Dir.(MM);- With a request to upload this circular through bulk-email system.